

## **Decisions of the Audit Committee**

29 January 2015

Members Present:-

Councillor Brian Salinger (Chairman)  
Councillor Sury Khatri (Vice-Chairman)

Councillor Geof Cooke  
Councillor Kathy Levine  
Councillor Arjun Mittra

Councillor Gabriel Rozenberg  
Councillor Peter Zinkin

Independent Members (have non-voting rights)  
Richard Harbord

### **1. MINUTES OF LAST MEETING**

RESOLVED that the minutes of the meetings held on 6 November 2014 be approved as a correct record.

### **2. ABSENCE OF MEMBERS**

None.

### **3. DECLARATION OF MEMBERS' DISCLOSABLE PECUNIARY INTERESTS AND NON PECUNIARY INTERESTS**

None.

### **4. REPORT OF THE MONITORING OFFICER**

None.

### **5. PUBLIC QUESTION AND COMMENTS**

None.

### **6. MEMBERS' ITEMS**

None.

**7. INTERNAL AUDIT EXCEPTION RECOMMENDATIONS REPORT AND PROGRESS REPORT UP TO 31 DECEMBER 2014**

The Head of Internal Audit introduced the report. The Committee discussed the report and asked questions to the relevant Directors or their representatives on the audits that had received limited or no assurance reports.

Officers undertook to discuss issues relating to contract management with Councillor Khatri with a view to adding this to planned audit work for 2015/16.

**RESOLVED that:**

- 1. the Committee receive an update to the next meeting on progress made in implementation of the internal audit recommendation relating to Income and Debt Management.**
- 2. the Committee noted the progress against internal audit recommendations and work completed to date on the Internal Audit Annual Plan 2014-15 and high priority recommendations.**

**8. CORPORATE ANTI-FRAUD TEAM (CAFT) PROGRESS REPORT Q3 OCTOBER - DECEMBER 2014**

The Acting Assurance Director introduced the report.

**RESOLVED that the Corporate Anti-Fraud Team progress report covering the period 1 October – 31 December 2014 be noted.**

**9. ANNUAL AUDIT LETTER 2013/2014**

Paul Hughes and Nick Taylor from Grant Thornton LLP presented the report.

**RESOLVED that the External Auditor's Annual Audit Letter for 2013/2014 be accepted as a reasonable statement on the Council's position in respect of the Audit of the Accounts, Financial Performance, Value for Money and Financial Resilience.**

**10. GRANTS CERTIFICATION WORK REPORT 2013/2014**

The Deputy Chief Operating Officer and Assistant Director of Finance (CSG) presented the report.

**RESOLVED that:**

- 1. the Committee note the report**
- 2. the matters raised by the External Auditors relating to the grants submission and certification process are noted by the Committee**

**11. EXTERNAL AUDIT PROGRESS - VERBAL UPDATE**

Paul Hughes of Grant Thornton LLP (External Auditors) gave a short verbal update.

**RESOLVED that the update be noted.**

**12. ANY ITEM(S) THE CHAIRMAN DECIDES ARE URGENT**

None.

The meeting finished at 8.52 pm